



## INGOLDMELLS PARISH COUNCIL

Council Offices, Skegness Road, Ingoldmells, Lincolnshire PE25 1NL  
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To Members of the Council:

In accordance with Schedule 12, Para 10 (2) of the Local Government Act 1972, you are hereby summoned to attend a **MEETING OF INGOLDMELLS PARISH COUNCIL** on **MONDAY 12<sup>TH</sup> FEBRUARY 2024** commencing at **7.15PM**. The meeting will be held at the Council Offices, Skegness Road, Ingoldmells, Lincolnshire PE25 1NL

*A Greaves*

**Clerk to the Council**  
**2<sup>nd</sup> February 2024**

### **NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. Members of the public attending this meeting are advised that it may be filmed and recorded

### **AGENDA**

- 1. APOLOGIES AND REASONS FOR ABSENCE**
- 2. DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION**  
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting
- 3. MINUTES**  
To confirm the minutes of the meeting held on Monday 15<sup>th</sup> January 2024
- 4. DEPUTATIONS FROM MEMBERS OF THE PUBLIC**
  - 4.1 An opportunity for members of the public to speak in accordance with procedures laid down in Standing Order 3 (d-g)
  - 4.2 To suspend Standing Orders to provide an opportunity for the public to address the Council on any other matters concerning the parish  
*At each meeting shall be no more than 15 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman*
- 5. REPORTS FROM ELECTED MEMBERS OF LINCOLNSHIRE COUNTY COUNCIL AND EAST LINDSEY DISTRICT COUNCIL**
- 6. CHAIRMAN'S ANNOUNCEMENTS**
- 7. CLERK'S REPORT**
- 8. TO RECEIVE NOTIFICATION OF ANY PLANNING APPLICATIONS**  
To consider and make recommendations, comments, and observations thereon

**9. FINANCE**

- 9.1 To authorise payments for expenditure
- 9.2 To receive and note Bank Reconciliation for January 2024
- 9.3 To receive a budget report showing expenditure for the year to date
- 9.4 To approve the setting up of a Direct Debit for Teklogic (IT security/Microsoft office)
- 9.5 To approve the setting up of a Direct Debit for BT

**10. RED CROSS**

- 10.1 To consider a request for the use of the Council Civic Room
- 10.2 To make any decisions as appropriate

**11. MOTOR CARAVANNERS' CLUB**

- 11.1 To consider a hire request for March, December 2025, and January 2026
- 11.2 To make any decisions as appropriate

**12. INTERNAL AUDITOR**

- 12.1 To approve the appointment of the LALC Internal Audit Service for year-end audit
- 12.2 To approve the expenditure of £260

**13. CAR PARK WORKING GROUP**

To approve the Terms of Reference

**14. COUNCIL'S POLICIES, PROCEDURES, AND PRACTICES**

To approve and adopt the following policies:

- 14.1 Data Protection Policy
- 14.2 Model Publication Scheme

**15. INFORMATION COMMISSIONER OFFICE (ICO)**

For the requirements of the Data Protection Act 2018, to approve the annual fee of £40 for ICO membership

**16. COUNCIL CAR PARK TREES**

To make any decisions as appropriate

**17. ROYAL ARTHUR CENTRE**

To consider the purchase of Harrow Steel Tacking Chairs and to approve any expenditure

**18. TO CONSIDER ANY CORRESPONDENCE RECEIVED**

**19. ITEMS FOR INFORMATION ONLY**

For Councillors to raise matters not requiring a decision

**20. CALENDAR OF MEETINGS**

To note the next meetings:

- 20.1 Monday 11<sup>th</sup> March 2024 at 7.15pm
- 20.2 Monday 15<sup>th</sup> April 2024 at 7.15pm
- 20.3 Monday 20<sup>th</sup> May 2024 at 6.00pm - Annual Parish Open Meeting
- 20.4 Monday 20<sup>th</sup> May 2024 at 7.15pm – Annual Meeting of the Council

**21. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS:**

- 21.1 To receive a verbal update from the Clerk regarding Onecom Ltd
- 21.2 To make any decisions as appropriate