



## **INGOLDMELLS PARISH COUNCIL**

Council Offices, Skegness Road, Ingoldmells, Lincolnshire PE25 1NL  
[ParishClerk@ingoldmellsparishcouncil.onmicrosoft.com](mailto:ParishClerk@ingoldmellsparishcouncil.onmicrosoft.com) | 01754 873394

To Members of the Council:

In accordance with Schedule 12, Para 10 (2) of the Local Government Act 1972, you are hereby summoned to attend an **ANNUAL MEETING OF INGOLDMELLS PARISH COUNCIL** on **MONDAY 12<sup>TH</sup> MAY 2025** commencing at **7.15PM**. The meeting will be held at the Council Offices, Skegness Road, Ingoldmells, Lincolnshire PE25 1NL

*A Greaves*

**A Greaves**  
**Clerk to the Council**  
**6<sup>th</sup> May 2025**

**72/25**

### **ELECTION OF CHAIRMAN**

To elect a Chairman of the Council, for the forthcoming municipal year  
To receive the Declaration of Acceptance of Office

**73/25**

### **ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman of the Council, for the forthcoming municipal year

**74/25**

### **APOLOGIES AND REASONS FOR ABSENCE**

**75/25**

### **DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting

**76/25**

### **MINUTES**

To confirm the minutes of the meeting held on Monday 14<sup>th</sup> April 2025

**77/25**

### **DEPUTATIONS FROM MEMBERS OF THE PUBLIC**

An opportunity for members of the public to speak in accordance with procedures laid down in Standing Order 3 (d-g)

To suspend Standing Orders to provide an opportunity for the public to address the Council on any other matters concerning the parish

*At each meeting shall be no more than 15 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman*

**78/25**

### **REPORTS FROM ELECTED MEMBERS OF LINCOLNSHIRE COUNTY COUNCIL AND EAST LINDSEY DISTRICT COUNCIL**

**79/25**

**REPORTS**

To receive a report from the Chairman / past Chairman  
To receive any other reports

**80/25**

**COUNCILLOR'S QUESTIONS**

Under Standing Order 9, to answer any questions submitted with advance notice to the Clerk in accordance with Council procedures

**81/25**

**TO RECEIVE NOTIFICATION OF ANY PLANNING APPLICATIONS**

**82/25**

**FINANCE**

To approve and authorise payments for May 2025  
To receive and note Bank Reconciliation for April 2025  
To receive a budget report showing expenditure for the year to date  
To confirm bank signatories for the fiscal year  
Approve to remove any signatories from the bank mandate  
To confirm two signatories for the Quilter account

**83/25**

**ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

To review and consider the report of the Internal Auditor  
To approve the Annual Governance Statement (Section 1)  
To approve the Annual Accounting Statement (Section 2)  
To approve that the electoral rights of inspection of accounts will begin on Tuesday 3<sup>rd</sup> June 2025 and end on Monday 14<sup>th</sup> July 2025

**84/25**

**SECTION 106 AGREEMENT**

To receive an update  
To make any other decisions as appropriate

**85/25**

**REPRESENTATION ON EXTERNAL BODIES**

Ingoldmells and Addlethorpe Cemetery Joint Management Committee  
Swifts Junior Football Club

**86/25**

**TO NOMINATE A COUNCILLOR CONTACT**

Grounds Maintenance Contract  
Events and Bookings

**87/25**

**REVIEW OF COUNCIL'S POLICIES, PROCEDURES, AND PRACTICES**

To approve and adopt the following policies:

CCTV

Code of Conduct

Complaints Procedure

Co-option

Data Protection

Financial Regulations

Model Publication Scheme

Standing Orders (Revised April 2025)

**88/25**

**GENERAL MAINTENANCE**

To approve the expenditure of £95 to spray the Council car park and the front gravel area  
To approve the expenditure of £95 for materials to erect a dog bin at Drain Bank

**89/25**

**RECEIPT OF AGENDAS AND MINUTES BY EMAIL**

To approve the receipt of agendas and minutes by email under Section 8 of the Electronic Communications Act 2000

**90/25**

**CALENDAR OF MEETINGS FOR THE 2025-2026 MUNICIPAL YEAR**

To approve the schedule of meetings for the forthcoming municipal year

**91/25**

**TO CONSIDER COMMUNITY RECOGNITION AND AWARDS**

**92/25**

**COUNCIL CAR PARK TICKET MACHINES**

To consider installing card-capable ticket machines  
To make any other decisions as appropriate

**93/25**

**GLEBE PARK, SEA LANE**

To consider a request and grant permission to scatter ashes

**94/25**

**TO CONSIDER ANY CORRESPONDENCE RECEIVED**

**95/25**

**ITEMS FOR INFORMATION ONLY**

For Councillors to raise matters not requiring a decision

**96/25**

**TO NOTE THE DATE AND TIME OF THE NEXT MEETING**

Monday 9<sup>th</sup> June 2025 at 7.15pm

**97/25**

**TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:**

**98/25**

**SWIFTS JUNIOR FOOTBALL CLUB LEASE**

**99/25**

**INVESTMENT PORTFOLIO**