

**MINUTES OF THE ANNUAL MEETING OF INGOLDMELLS PARISH COUNCIL MEETING
HELD ON MONDAY 12TH MAY 2025, 7.15PM, AT THE COUNCIL OFFICES, SKEGNESS
ROAD, INGOLDMELLS, PE25 1NL**

PRESENT: Cllrs, Bill Vincent (Chair), Stuart Chambers, Rob Stevens, Len Hemingway, Paul Sutton,
Jason Boswell, Tony Stubbins, Bev Oldbury, Philip Lacey-Green, Mick Holyer

ABSENT: Cllr Jack Sargent

ALSO PRESENT: A Greaves (Clerk) 4 Members of the Public

72/25

ELECTION OF CHAIRMAN

Cllr Vincent opened proceedings and asked for nominations. It was proposed by Cllr Chambers, seconded by Cllr Stubbins, and resolved with 9 votes for and 1 abstention, that Cllr Vincent be elected as Chair of the Council for the forthcoming municipal year

Cllr Vincent gave a short acceptance speech and duly signed his Declaration of Acceptance of Office

73/25

ELECTION OF VICE-CHAIRMAN

The Chair asked for nominations. It was proposed by Cllr Stubbins, seconded by Cllr Hemingway, and resolved with 9 votes for and 1 abstention, that Cllr Chambers be elected as Vice-Chair of the Council for the forthcoming municipal year

74/25

APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Cllr Sargent due to sickness. It was unanimously resolved that the apologies be accepted

75/25

DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION

None declared

76/25

MINUTES

It was proposed by Cllr Hemingway, seconded by Cllr Boswell, and unanimously resolved with 7 votes for and 3 abstentions, to confirm the minutes of the meeting held on Monday 14th April 2025 and to be signed by the Chairman

At the discretion of the Chairman, he suspended Standing Orders to allow Cllr Stevens to speak, with regards to matters arising from items 49/25 and 55/25.

Cllr Stevens disputed that the minutes should have included, resolved to approve, *subject to an amendment, that the contractor was authorised to conduct the work, without prior consent by the full Council*

77/25

DEPUTATIONS FROM MEMBERS OF THE PUBLIC

Mrs Oakley asked if Council would grant permission to allow her to use the Royal Arthur Centre on Saturday 13th December, for the 2025 Christmas Light Switch On event

78/25

**REPORTS FROM ELECTED MEMBERS OF LINCOLNSHIRE COUNTY COUNCIL AND
EAST LINDSEY DISTRICT COUNCIL**

None present

79/25

REPORTS

None received

80/25

COUNCILLOR'S QUESTIONS

None received

81/25

TO RECEIVE NOTIFICATION OF ANY PLANNING APPLICATIONS

None received

82/25

FINANCE

It was proposed by Cllr Holyer, seconded by Cllr Chambers and unanimously resolved to approve and authorise the payments for May 2025

Noted - To receive and note Bank Reconciliation for April 2025

Noted - To receive a budget report showing expenditure for the year to date

It was unanimously resolved to duly elect Cllrs, Vincent, Hemingway, and Holyer as bank signatories

It was unanimously resolved to duly elect Cllrs, Holyer and Stevens as authorised signatories for the Quilter account

83/25

ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

It was proposed by Cllr Stevens, seconded by Cllr Holyer, and unanimously resolved to review and note the report of the Internal Auditor

It was proposed by Cllr Holyer, seconded by Cllr Stevens, and unanimously resolved to endorse the Annual Governance Statement (Section 1)

It was proposed by Cllr Holyer, seconded by Cllr Stevens, and unanimously resolved to endorse the Annual Accounting Statement (Section 2)

It was proposed by Cllr Holyer, seconded by Cllr Stevens, and unanimously resolved to approve that the electoral rights of inspection of accounts will begin on Tuesday 3rd June 2025 and ends on Monday 14th July 2025

83/25

SECTION 106 AGREEMENT

East Lindsey DC have agreed in principle that Councils request for Section 106 monies would be eligible to replace the Community Library roof, and is going through the necessary steps for authorisation

84/25

REPRESENTATION ON EXTERNAL BODIES

It was proposed by Cllr Vincent, seconded by Cllr Chambers, and unanimously resolved:

To duly elect Cllrs, Holyer, Sutton and Hemingway as Ingoldmells and Addlethorpe Cemetery Joint Management Committee representatives

To duly elect Cllr Sutton as Hogsthorpe and Chapel Swifts Football Club representative

85/25

TO NOMINATE A COUNCILLOR CONTACT

It was proposed by Cllr Hemingway, seconded by Cllr Vincent, and unanimously resolved to appoint Cllr Chambers as the Grounds Maintenance contact

It was proposed by Cllr Hemingway, seconded by Cllr Vincent and resolved with 9 votes for and 1 abstention to appoint Cllr Hemingway as Councils Events and Bookings co-ordinator

86/25

REVIEW OF COUNCIL'S POLICIES, PROCEDURES, AND PRACTICES

It was proposed by Cllr Holyer, seconded by Cllr Chambers, and unanimously resolved to approve and adopt the following policies:

CCTV

Code of Conduct

Complaints Procedure

Co-option

Data Protection

Financial Regulations

Model Publication Scheme

Standing Orders (Revised April 2025)

87/25

GENERAL MAINTENANCE

It was proposed by Cllr Holyer, seconded by Cllr Chambers, and unanimously resolved to approve the expenditure of £95 to spray the Council car park and the front gravel area.
The council agrees in principle to approve related expenditure to erect 2 dog bins at Drain Bank with the proviso that there is an agreement that East Lindsey DC will empty them on Councils behalf

88/25

RECEIPT OF AGENDAS AND MINUTES BY EMAIL

It was unanimously resolved to approve the receipt of agendas and minutes by email under Section 8 of the Electronic Communications Act 2000

89/25

CALENDAR OF MEETINGS FOR THE 2025-2026 MUNICIPAL YEAR

This item was deferred

90/25

TO CONSIDER COMMUNITY RECOGNITION AND AWARDS

This item was deferred due to the absence of Cllr Sargent

91/25

COUNCIL CAR PARK TICKET MACHINES

Members considered a quotation for installing card-capable ticket machines. It was proposed by Cllr Holyer, seconded by Cllr Stevens and unanimously resolved to address this issue when one of the machines requires replacing

92/25

GLEBE PARK, SEA LANE

It was proposed by Cllr Stevens, seconded by Cllr Vincent, and resolved with 8 votes for, 1 against, and 1 abstention to grant permission for a request to scatter ashes in Glebe Park

93/25

TO CONSIDER ANY CORRESPONDENCE RECEIVED

None

94/25

ITEMS FOR INFORMATION ONLY

Cllr Stubbins raised an issue regarding the postage cost for his agenda 'pack', which he received via Royal Mail. It was resolved previously under item 89/25 that the Council agrees to receive agendas by email, thus, it will now be the responsibility that any member requiring a hard copy will need to make the necessary arrangements with the Clerk prior to collection from the office

95/25

TO NOTE THE DATE AND TIME OF THE NEXT MEETING

Noted as Monday 9th June 2025 at 7.15pm

96/25

TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:

It was proposed by Cllr Vincent, seconded by Cllr Holyer and unanimously resolved to move into a closed session.

97/25

SWIFTS JUNIOR FOOTBALL CLUB LEASE

Awaiting paperwork

98/25

INVESTMENT PORTFOLIO

It was proposed by Cllr Stevens, seconded by Cllr Vincent and unanimously resolved, to authorise a third party to look at Council's assets but with the redaction of any figures

The meeting concluded at 19.51